



Okanagan  
Boys & Girls Clubs

## Senior Early Childhood Educator

**Date Posted:** January 5, 2018

**Competition Number:** 126-17/18 **Location:** Lake Country, BC

Okanagan Boys and Girls Clubs are accepting applications from qualified applicants for the position of Senior Early Childhood Educator at our Lake Country Club. The successful applicant will provide leadership and guidance for staff; volunteers and practicum students in planning and implementing developmentally appropriate activities.

### We can provide:

- Many opportunities for professional development
- Fun, positive work environment
- Benefits and pension available
- We offer a 10% discount offered to employee whose children are registered in our child care programs, including preschool, day care, and after school care programs. This discount will be offered to all Agency staff that work 20 hours a week or more, and have passed their probationary period.

### Key Duties and Responsibilities:

- Provide leadership and direction to staff, volunteers, and practicum students.
- Responsible for training, supervising, supporting and evaluating staff, volunteers and practicum students.
- Assists in the planning, implementation and evaluation of developmentally appropriate activities and experiences for children.
- Ensures programs and activities offered are consistent with agency core values and core programming areas.
- Work directly in program being a positive role model, mentor and relationship builder with children, parents, staff and volunteers.
- Manage annual program budget
- Complete Monthly program reports
- Track Membership space and enrolment
- Performs other related duties as required.

### Qualifications:

- Early Childhood Education Certificate
- Special Needs or Infant Toddler Certificate is an asset
- Three to Five years recent related experience or an equivalent combination of education, training and experience.

Successful completion of Agency screening process, including clear criminal record check

This position is open to male and female applicants.

This position requires Union membership.

**Hours:** 40 hours per week: Monday to Friday

**Rate of Pay:** \$18.02 per hour

**Closing Date:** Open until filled

### Application Process:

Please apply in writing with a cover letter and resume to:

Name: Bailey Van Os, Human Resources Coordinator

E-mail: [bvanos@obgc.ca](mailto:bvanos@obgc.ca)



***Okanagan Boys and Girls Clubs is an equity employer and encourages applications from persons with disabilities, members of visible minorities, Indigenous people, people of all sexual orientations and genders, and others who may contribute to a diverse and inclusive staff team.***

***We appreciate and thank all applicants for their interest, however only short-listed candidates will be contacted.***